

Musgrove Country Club

Banquets and Events



Musgrove Country Club

916 Country Club Road

Jasper, Alabama 35503

Phone # 205-221-7900

Index

*We at Musgrove feel honored to host your “Special Event”.
We know how important events are to our members and our guests,
and we pride ourselves with knowledge and service.*

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About Musgrove

A Beautiful blend of log-sturdy, pioneer spaciousness makes the clubhouse of Musgrove Country Club one of the Most unique in the nation.

The original log building was completed in 1924 by Col. L. B Musgrove as a place to entertain his business associates and friends from Wall Street and over the nation. He invited his friends to golf, hunt, fish, dine and relax. In 1932 forty-five citizens of Walker County purchased Musgrove's 228 acres forming what is known today as Musgrove Country Club. Over the Years Musgrove has become known as a versatile, tasteful and a very comfortable location for numerous types of meetings, events, tournaments, receptions and banquets.

Golf

Our golf course is the jewel of Musgrove. Players of all skill levels enjoy the challenges of an eighteen-hole championship golf course, with bent grass greens and Bermuda fairways nestled in the rolling terrain of beautiful oaks and pines. Two wooden swinging bridges across Blackwater Creek make playing the course a truly unique experience. The golf shop is staffed with PGA Professionals that conduct a complete tournament schedule

Tennis

Musgrove has six rubico courts, four of which are lighted for night play. The tennis building is home of the tennis pro-shop and a convenient observation deck. A variety of tournaments are conducted throughout the years for all levels of play. A full schedule of clinics as well as Men and Women's leagues run year round.

Swimming

Open Memorial Day through Labor Day Musgrove's Olympic size pool offers enjoyment for the entire family. Whether you want to swim a few laps, take in the sun, or have a small pool party, our trained staff can cater to all your needs

Private Events Catering Policies

As a member of Musgrove Country Club, you have the privilege to sponsor friends and business associates for private parties. All charges will be billed to the Member's account number. All sponsored events are charged a non-member fee and/or room rental.

**The Club requires a deposit to secure the space for all wedding and Holiday parties. All deposits are nonrefundable.*

**A "Letter of Approval" (Provided) must be formally submitted requesting the space for your event. "Letters" will be approved by the board and added to the Club's files.*

**Any event, function or group exceeding sixteen (16) people must have a prearranged menu.*

**To allow adequate preparation time, menu plans must be completed a minimum of one (1) week in advance*

**A guaranteed exact number of guests must be received by the club at least 72 hours (3 working days) prior to the function. If necessary, the club reserves the right to move any party to a more appropriate room.*

**Only the "Host" of the Event or the "Sponsoring Member" can make financial decisions, and number of guest guarantees.*

**All food and beverage must be purchased from the Club. Members or guests may bring in no food or beverage of any kind (with the exception of Wedding, birthday and Anniversary cakes) unless approved.*

**Golf Tournament outside catering fees must be approved one month prior to tournament. Fees are as follow: Catering fee \$250.00, Beverage Handling fee \$200.00, Set-up/Clean-up fee \$100.00*

**The Club prepares the quantity of food and beverages based on the guaranteed number of guests, in ample amount to ensure that all guests enjoy plenty. The Host or the guest of any event may not take leftover food or beverage from the Club.*

**All Hors D'oeuvres require a minimum of seven (7) food Items. Listed menu prices are based on a seven-item menu. If you choose to have less than seven, the Club will re-price the menu accordingly.*

**At the direction of the Club, security may be required, particularly if there is a cash bar. The Club will arrange for the security, however, the host will be responsible for the additional charge.*

***All Events Scheduled for the month of December will require a Non-Refundable deposit to secure the space.*

Cancellation Policy

**Any event Cancelled within 72 hours or 3 working days of the event date will be required to pay in full for the guaranteed number of guests.*

**Cancellation within 30 days will result in the loss of the deposit/room rental fee. An Administration fee will also apply.*

**Cancellation outside of the 30 days will be assessed an Administration fee.*

**In case of inclement weather, the club requires that your function be rescheduled for a later available date. If that is not possible, the Member account will be charged the guaranteed number.*

Dress Code

**All events, functions and parties are different; therefore appropriate dress for your function will be encouraged. However, collared shirts are a requirement. Men will please refrain from wearing caps and hats in the Clubhouse.*

Tax and Service fees

20% service charge and 8% Sales Tax is not included in the prices quoted. Additional gratuities are not required. Groups requesting sales tax exemption must submit proof of their status prior to the function

Rentals and Services

White Folding Resin Chairs \$4 for first 100

DJ and Sound System \$100/Hour

Copies and Faxes \$.25

TV / VCR/ DVD Player \$ 40.00

Podium \$25.00

Podium with Microphone \$35.00

Standing Microphone \$25.00

Large Screen \$35.00

Small Screen \$25.00

Grand Piano \$25.00

Place cards \$ 1.00 each

Votive Candles \$ 1.25 each

White chair covers with sash \$4.75 each

Colored chair cover with sash \$6.25 each

Cake cutting fee \$.25 per guest per cake

White Linens are supplied by the Club for your Event.

If you would like a different color, there will be

An additional charge. All Linen Rentals must be

Supplied by Musgrove.

(Any rental / specialty item needed for your function must be rented through Musgrove Country Club)

Member-Sponsored Event Room Rental

The Ball Room and the Dining Room \$200.00

Ball Room/Dining Rooms & Lounge \$350.00

*A Member Sponsored event that requires us to open
the club on a “Normal” closed day or meal period* \$100.00

*(As of 6/1/08 these include all day Monday,
Tuesday night, Thursday night, and Sunday night)*

Pool is subject to additional fees according to event.

Cash Bar set-up fee \$50.00

Event Food Minimums

Parties exceeding 16 guests are required to make a room reservation.

<i>Grill</i>	<i>7:00am-10:00am</i>	<i>\$200.00</i>
	<i>10:00am-5:00pm</i>	<i>275.00</i>
	<i>5:00pm-Close</i>	<i>400.00</i>
<i>Lounge</i>	<i>2:00pm-5:00pm</i>	<i>\$275.00</i>
	<i>5:00pm-Close</i>	<i>400.00</i>
<i>Dining Room</i>	<i>7:00am-10:00am</i>	<i>\$200.00</i>
	<i>10:00pm-5:00pm</i>	<i>375.00</i>
	<i>5:00pm-Close</i>	<i>675.00</i>
<i>Ball Room</i>	<i>7:00am-10:00am</i>	<i>\$200.00</i>
	<i>10:00am-5:00pm</i>	<i>375.00</i>
	<i>5:00pm-Close</i>	<i>675.00</i>
<i>Ball Room/Dining Rooms and Lounge</i>		<i>\$2,200.00</i>
<i>Out Door Deck</i>	<i>7:00am-10:00am</i>	<i>\$200.00</i>
	<i>10:00pm-2:00pm</i>	<i>400.00</i>
	<i>2:00pm-5:00pm</i>	<i>275.00</i>
	<i>5:00pm-Close</i>	<i>550.00</i>
<i>Pool Pavilion</i>	<i>7:00am-10:00am</i>	<i>N/A</i>
	<i>10:00am-5:00pm</i>	<i>\$140.00</i>
	<i>5:00pm-Close</i>	<i>175.00</i>

Pool is subject to additional fees according to event

Cash Bar \$50.00 Set- up fee

Letter of Approval

To: Board of Directors

From: _____

RE: Event Approval

Dear Board of Directors,

I, _____ request approval for a/an
(name and Member #)

_____ *hosted by* _____
(type of event)

on _____ *. I am requesting this date along with*
(date)

approval to use _____ *.*
(room/facility)

Member _____

Date _____

Approved by (Board Member) _____

Date _____

Acknowledgement

I _____ have read and understand all Banquet and Event fees and policies set forth by Musgrove Country Club.

(Print Full Name)

(Signature)

(Date Signed)